



OregonDoor

we build the doors that build your reputation

Letter of Intent

Date: _____

Attention: _____

Oregon Door
477 Dillard Gardens Road
PO Box 1960
Winston, OR 97496

This is a letter of intent to inform you that Oregon Door will be receiving the following order:

Project _____

Location _____

Quote # _____

PO # _____

Anticipated Order Date Month _____ Year _____

Anticipated Ship Date Month _____ Year _____

Purchase Order Amount \$ _____

Special Instructions/Notes _____

Distributor _____

Address _____

Phone _____ Email _____

Sincerely,

Signature

Name _____

Note Letter of intent holds price for an additional 30 days beyond quote expiration date. At that time a formal PO and order details are required to further hold price. Anything beyond may be subject to escalation charges.

